O. P. JINDAL SCHOOL, SAVITRI NAGAR
Annual Examination (2023 – 2024)
SET-A

Class: IX   **MM: 50**
Subject: Information Technology (402)   **Time: 2 Hrs.**

(Fifteen Minutes Extra will be given for reading the Question Paper.)
General Instructions:

- This question paper contains four Sections A , B, C and D. Each part is compulsory.
- Section – A is multiple choice question, consists of 10 questions. Each question carries 1 mark
- Section – B Very Short answers, consists of 06 questions. Each question carries 2 marks
- Section – C Short answers, consists of 06 questions. Each question carries 3 marks
- Section – D Long answers, consists of 02 questions. Each question carries 5 marks
  (In one question internal choice)

SECTION -A

Multiple Choice Questions   (10 X 1= 10 Marks)

Q1. Who is the person introducing a new thought?

a) Receiver   b) Communicator   c) Encoder   d) Sender

Q2. 3Ps of Public Speaking are Prepare, Practice and _____.

a) Patience   b) Produce   c) Perform   d) Pronounce

Q3. What is a short-range wireless communication technology called?

a) Wi-fi   b) Internet   c) Bluetooth   d) PS

Q4. What does the "R" in RAM stands for?

a) Rewrite   b) Random   c) Read   d) Readable

Q5. Grooming is a term associated with

a) Time management   b) Problem Solving

c) Neat and clean appearance   d) Self-management

1

Q6. Which of these is a fossil fuel?

a) Biomass   b) Coal   c) Nuclear   d) Solar Energy

Q7. Which of the following key moves the Text cursor to the beginning of the line?

b) End   b) Home   c) Insert   d) Ctrl

Q8. Small boxes around a part of a chart that indicate that is selected are called _____.

a) Points   b) Handles   c) Border   d) Dots

Q9. Cell address $A4 in a formula means it is a:

a) Mixed Cell reference   b) Absolute Cell reference

c) Relative Cell reference   d) All of the Above

Q10. In _____ view, you can see one slide at a time and do any editing work in it.

a) Slide Show   b) Slide Sorter

c) Outline   d) Normal

SECTION –B

Very Short Answer Type Questions   **(6 X 2 = 12 Marks)**

Q11. What are the methods of forest conservation?

Q12. What is a Business and a startup company?

Q13. How is BPM different from BPO?

Q14. What are mobile apps? Give some examples.

Q15. List at least four tips for positive thinking?

Q16. What is a break? How many types of breaks can you insert in writer?

SECTION –C

Short Answer Type Questions   **(6 X 3 = 18 Marks)**

Q17. What do you mean by cell referencing? Write its types and explain it briefly.

2

Q6. Which of these is a fossil fuel?

a) Biomass   b) Coal   c) Nuclear   d) Solar Energy

Q7. Which of the following key moves the Text cursor to the beginning of the line?

b) End   b) Home   c) Insert   d) Ctrl

Q8. Small boxes around a part of a chart that indicate that is selected are called _____.

a) Points   b) Handles   c) Border   d) Dots

Q9. Cell address $A4 in a formula means it is a:

a) Mixed Cell reference   b) Absolute Cell reference

c) Relative Cell reference   d) All of the Above

Q10. In _____ view, you can see one slide at a time and do any editing work in it.

a) Slide Show   b) Slide Sorter

c) Outline   d) Normal

SECTION –B

Very Short Answer Type Questions   **(6 X 2 = 12 Marks)**

Q11. What are the methods of forest conservation?

Q12. What is a Business and a startup company?

Q13. How is BPM different from BPO?

Q14. What are mobile apps? Give some examples.

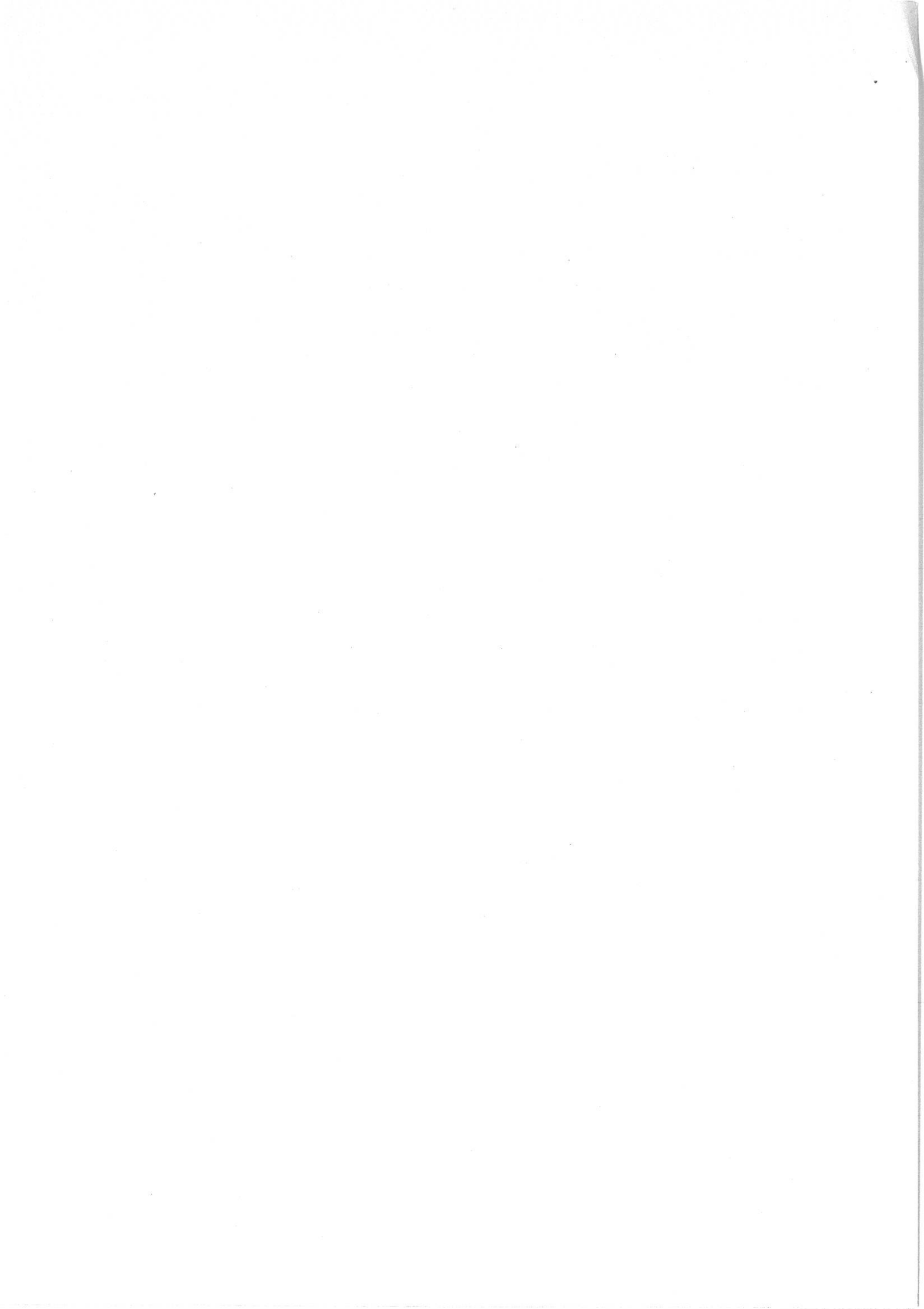**Q15.** List at least four tips for positive thinking?

Q16. What is a break? How many types of breaks can you insert in writer?

SECTION –C

Short Answer Type Questions   **(6 X 3 = 18 Marks)**

Q17. What do you mean by cell referencing? Write its types and explain it briefly.

Q18. What is grouping & ungrouping of objects? What is the use of connectors?

Q19. What are the types of verbal communication? Explain it in brief.

Q20. What is the difference between RAM and ROM?

Q21. What is self -confidence, abilities and interest?

Q22. What are the required steps to complete the basic mail-merge process?

SECTION – D

Long Answer Type Questions   **(2 X 5= 10 Marks)**

Q23. Define:

   i.   Blog
  ii.   Server
 iii.   URL
 iv.   Newsgroup
  v.   Outsourcing

Q24. What are the charts? Explain at least its four types in brief.

OR

What is the difference between SME and IDE? Write at least five.